



UNIVERSITY OF  
SAN FRANCISCO

Office of Student Employment  
Student Financial Services  
2130 Fulton Street, Lone Mountain 203  
San Francisco, CA 94117-1080  
415.422.6770 phone  
415.422.2203 fax  
[stuemp@usfca.edu](mailto:stuemp@usfca.edu)

## PAYROLL AUTHORIZATION FORM

Please provide the names and signatures of persons from your agency authorized to approve Federal Work-Study time sheets within USFWorks. At least one representative from the agency will be required to obtain a USFWorks account to certify FWS time sheets.

**AGENCY NAME:** \_\_\_\_\_

**Name** \_\_\_\_\_ **Signature** \_\_\_\_\_  
Title \_\_\_\_\_

**Name** \_\_\_\_\_ **Signature** \_\_\_\_\_  
Title \_\_\_\_\_

**Name** \_\_\_\_\_ **Signature** \_\_\_\_\_  
Title \_\_\_\_\_

**Name** \_\_\_\_\_ **Signature** \_\_\_\_\_  
Title \_\_\_\_\_

**Name** \_\_\_\_\_ **Signature** \_\_\_\_\_  
Title \_\_\_\_\_

**Please notify the USF Student Employment Office in writing to change or revise authorizations.**